

Minutes, February 6, 2018

**GLENDALE PREPARATORY ACADEMY****Board of Directors****Unapproved Minutes**

Date: February 6, 2018

Time: 11:15 a.m.

Location: Great Hearts Quayle Campus

A meeting of the Great Hearts Academies-Glendale Preparatory Board of Directors was held at Great Hearts Quayle Campus, 3102 N. 56th Street, Suite 300, Phoenix AZ 85018, pursuant to A.R.S. 38-431.02, notice having been duly given.

**I. Call to Order**

Andrew Ellison called the meeting to order at 11:16 a.m. The following directors/administrators were present/absent:

<b>Directors</b>	<b>Office</b>	<b>Present</b>	<b>Absent</b>	<b>Notes</b>
Andrew Ellison	President	X		By phone. Elected today.
Kate McClendon	Vice President	X		By phone. Elected today.
Julie Tinlin	Secretary	X		Elected today.
Kathleen Shea	Director	X		By phone.
Jack Kersting	Director	X		
Grant Goodrich	Director	X		
Shannon Richards	Director	X		
<b>Administration</b>				

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Brandon Crowe	Headmaster, Glendale Prep	X		
Jennifer Bradshaw	Manager School Accounting, GH	X		
Elvia Barbosa	Sr. Accountant, GH	X		
Kim Harvin	Sr. Accountant, GH	X		
Cathy Sparks	Director of Academy Giving, ACG and GPA	X		
Robert Wagner	Superintendent Arizona Schools	X		

## II. Call to the Public

Mr. Ellison made a call to the public at 11:16 a.m. No public was present.		
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## III. Election of Officers for 2017-18 School Year

Mr. Ellison asked Mr. Jack Kersting to lead the meeting today, due to attending telephonically.  Mr. Kersting presided over meeting.	Mr. Kersting moved that the Board approve Officers Andrew Ellison as President, Kate McClendon as Vice President and Julie Tinlin as Secretary for the 2017-18 School Year. Seconded by Mr. Goodrich, all in favor, none opposed, motion carried at 11:18 a.m.
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**IV. Approval of Consent Agenda**

Approval of the Minutes from the November 7, 2017 meeting	Ms. Tinlin made a motion that the board approves the consent agenda, Mr. Goodrich seconded, all in favor, none opposed, the motion carried at 11:19 a.m.
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**V. Headmaster's Report**

<p>Mr. Crowe presented the Headmaster's report. Mr. Crowe stated all KPI's are green. Mr. Wagner asked him about test results and actions to improve scores. Mr. Crowe referred to page 8 in his report in regard to excellence in teaching. The school is taking the AZ Merit more seriously. There is format practice for teachers and students on the computer and testing in a central location. He indicated that MAP testing is not helpful. He discussed athletics including the difficulty managing athletics and how to pay for it.</p> <p>The teacher quality is great.</p>	
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**VI. Approval to Change Mission Statement of Academy**

"The mission of Glendale Preparatory Academy is to cultivate the minds and hearts of students through the pursuit of Truth, Goodness, and Beauty."	Mr. Ellison made a motion that the Board approve to change the mission statement of Glendale Preparatory Academy to: "The mission of Glendale Preparatory Academy is to cultivate the minds and hearts of students through the pursuit of Truth, Goodness, and Beauty." Seconded by Ms. McClendon, all in favor, none opposed, motion carried at 11:35 a.m.
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**VII. Financial Report**

<p>Ms. Barbosa reviewed the year to date financial highlights and forecast. She discussed variances; there was a question about the increase in expenses with the enrollment staying the same. This is partly from hiring a second college counselor and 2<sup>nd</sup> person in ESS. The balance sheet shows a 5 to 1 ratio covering liabilities. The cash flow is 151 days, up from 128 days last year. There was discussion regarding the Athletics budget and the difficulties there. She reviewed the variances in the forecast. The three covenants are met.</p>		
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**VIII. Development Report**

<p>Ms. Sparks presented the development report. Glendale Prep has received nearly \$158,000 in one time gifts and pledges, at 106% of goal. The campaign will target non donors in the next month. \$5,130 had to be written off due to student withdraws. They met with 120 incoming families at registration. There was a successful tax credit contests in November and December. They have 65% family participation, only behind Scottsdale. The tax credit is at 85% of the goal, up 4% from last year. They will continue to reach out to families and feel good about reaching goal.</p> <p>Great work by Ms. Sparks.</p>		
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**IX. Possible Executive Session**

		<p>Mr. Kersting moved that the Board enter Executive Session and invited Headmaster Crowe and Mr. Wagner. Seconded by Mr. Goodrich, all in favor, none opposed, motion carried at 11:51 a.m.</p>
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**X. Leave Executive Session**

	Mr. Kersting moved that the board leave Executive Session, seconded by Mr. Ellison, all in favor, none opposed, motion carried at 12:27 p.m.
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**XI. Possible Motions from Executive Session**

None	
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**XII. Announcements/Adjournment**

<b>Next Board Meeting:</b> Monday, May 7, 2018 at 4:45 p.m. on the Glendale Campus. Subject to change.	Mr. Kersting adjourned the meeting at 12:28 p.m.
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 Submitted by Julie Tinlin, Secretary

-Gena McFarland, Scribe-